



Clerk Jane Tier, 40 Firs Road, Firsdown, Salisbury, SP5 1SL
Tel 01980 862953

Minutes of the Winterslow Parish Council Meeting held on Monday 9th April 2018 at 19.30 hrs at Winterslow Village Hall

Present: – Cllrs Ivan Moody, David Newton, Angela Sillence, Mike Taylor, Mick Brown, Pam Robinson, Richard Sheppard and Jane Tier (Parish Clerk)

Cllr Devine

6 Members of the public

Public question time

Two members of the public gave the P.C. a brief overview of Potential plans for a site of three dwellings at Weston Lane. The P.C. advised the residents to keep them updated with future potential plans.

A member of the public;

- a) Asked the P.C. to carefully consider any new potential planning applications with regard to the village and the amount of applications that have been submitted
- b) Thanked the P.C. for taking over the responsibility of Barry's Field
- c) Requested the P.C. not to use speed indicating devices in the village

A member of the public asked the P.C. to consider potential traffic issues with builders / developers when considering planning applications.

Cllr Devine reported;

- There are a considerable number of pot-holes that are in need of repair but maintenance work has been delayed due to the bad weather
- Cllr Devine has made a request to call in the Primetower application; 18/01942/OUT, if the Officer is minded to approve the application
- The Area Board Youth Fund has been reduced this year
- There has been a spate of 'Hare-Coursing' in the County and requested landowners to be vigilant
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- 619.18 To receive apologies**
Cllr Beagle, Cllr Clifford, Cllr Port, Cllr Gibson
- 620.18 Minutes**
To consider and resolve to approve the minutes of the ordinary meeting held on Monday 5th March 2018
The minutes were signed and approved as a correct record without amendment
To consider and resolve to approve the minutes of the Extraordinary meeting held on Monday 19th March 2018
The minutes were signed and approved as a correct record without amendment
- 621.18 (a) To consider any urgent business raised by the public in public discussion, and any other urgent matters or items of information from councillors, or for referral to the appropriate working party.**
None
- 622.18 Declarations of Interest:**
(a) To receive **Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.
Cllr Robinson and Cllr Moody declared an interest in the planning applications
Cllr Sheppard declared an interest in item 634.18
(b). To consider any **Dispensation Requests** received by the Parish Clerk and not previously considered.
None
- 623.18 Discuss and Vote on Planning Applications**
18/02580/OUT; Erection of 5 houses, garages, parking and access, following the demolition of the 3 existing buildings (outline application relating to access and layout; Land adjacent 1 Witt Road, Winterslow, Wiltshire, SP5 1PL
The Parish Council were in agreement to object to the application for the following reasons;
Potential flood area; Overdevelopment; Highways issues; Car Parking; the Parish Council noted that three dwellings on the site would be more appropriate with more parking and a passing point.
18/02790/FULL; Retrospective application to re-open and agricultural access and erect an agricultural metal gate
Vyne Lodge, Eastern Common Hill, Middle Winterslow, Salisbury, SP5 1QD
The Parish Council were in agreement of no objection to the application; Cllrs Moody and Robinson declared an interest
- 624.18 Planning Application update**
18/00997/FULL; Proposed rear conservatory construction
45 Saxon Leas , Middle Winterslow, SP5 1RN
W.C. Approve with conditions

18/00904/FULL; Two storey side extension single storey front extension, plus associated alterations

W.C. Approve with conditions

Lowenva, Shripple Lane, Winterslow, SP5 1PW

18/00673/FULL; Loft conversion, extension and internal alterations
4 Cotswold Farm , West Dean Road, West Tytherley, SP5 1QA

18/01423/FULL; Erection of a double car port to the side of the existing dwelling

Birchwood House, Witt Road, Winterslow, SP5 1PL

18/01233/FULL; Two dwellings and associated access, car parking and Landscaping

Land adjacent to Kings Farm, Livery Road, Winterslow, Salisbury

18/01199/FULL; Erection of stables

Land adjacent to Wilwyn, Weston Lane, West Winterslow, Salisbury
SP5 1RQ

W.C. Approve with conditions

18/01335/Full; Provision of three dwellings following removal of agricultural building

18/00545/FULL; Conversion of agricultural building to a dwelling
Land opposite Snell Farm, Livery Road, Winterslow, SP5 1RJ

W.C. Awaiting decision

17/11762/VAR; Variation of condition 4 on S/2004/1249; to allow for revised parking and vehicular access arrangement to be implemented
2-3 Parsonage Green, Gunville Road, Winterslow, SP5 1PP

W.C. Approve with conditions

625.18

Barry's Field

Financial Report

Cllr Taylor reported there is £ 333 in the Barry's Field Bank Account. There is Insufficient funds in the B.F. account to pay the Electricity Invoice

Cricket Club – Termination –

Cllr Taylor reported the Winterslow Cricket Club has terminated

Discuss and vote on approval of specific spending to include; B.F.

Electricity and P.C. document storage

Cllr Taylor proposed to approve the specific expenditure of B.F. Electricity and P.C. document storage at B.F.; (not exceeding, £200), seconded Cllr Sheppard, it was Resolved to approve the expenditure; it was noted the expenditure will be sourced from the B.F. Budget that has been ring fenced for B.F.

626.18

Area Board Grant Application

The Area Board granted £3000 towards new flooring at Barry's Field. There was also approval for the Scouts grant and a grant for the Village War Memorial which is housed inside the church

627.18

Footpaths

Councillor Robinson reported the steps at the church is on the list to be completed.

628.18

Discuss the outsourcing of I.T. services and GDPR

The P.C. agreed to set up a working party to ensure the P.C. adheres to the requirements of the GDPR and initiate a Data Protection Policy.

The P.C. will investigate the outsourcing of I.T. services

WinterslowParish Clerk: Mrs Jane Tier, 40 Firs Road, Firsdown, Salisbury, SP5 1SL
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- Working party members; Cllr Taylor, Brown, Robinson and the Clerk
- 629.18 Finance – To resolve, confirm and authorize April schedule of accounts and to receive monthly report from the Clerk**
Cllr Robinson proposed, Cllr Brown seconded, it was resolved to approve the accounts; Cllr Newton abstained from the vote as he was the recipient of one of the cheques
- 630.18 Discuss and vote on P.C. participation at the V.H. Celebration on 8th July Cllr Taylor**
The P.C. noted the balance in the bank; £50876.89, as at 31st March 2018
Cllr Taylor gave the P.C. an overview of the proposed V.H. celebration On the 8th July and suggested that the P.C. participate in the event, Cllr Taylor proposed for the P.C. to participate in the event, seconded Cllr Robinson, it was resolved that a small working party will proceed planning for the event
- Working party members; Cllrs Robinson and Sillence
- 631.18 Discuss and vote on the 2017 Housing Needs Survey –**
Cllr Taylor proposed to accept the 2017 Wiltshire Council Housing Needs Survey, seconded Cllr Brown, it was resolved to write to Wiltshire Council to accept the survey
- 632.18 Discuss and vote on the proposal that the P.C. would notify W.C. of its support of inclusion of applicants in neighbouring Parishes to the ‘Local’ criteria for Affordable Homes –**
The P.C. discussed the option of including the neighboring Parishes to the ‘Local’ criteria for affordable homes; it was noted that many of the small surrounding Parishes are classed as ‘unsustainable’ for any future development and therefore would not be able to provide affordable homes Cllr Newton proposed to write to the neighboring Parishes to ask if they would like to be included, seconded Cllr Sillence, it was resolved for the Clerk to contact the local Parishes
- 633.18 Discuss and vote on proposal to seek a contribution from Firsdawn P.C. Towards B.F. costs**
The P.C. discussed the option of seeking a contribution from Firsdawn P.C. towards B.F. costs as there are younger residents of Firsdawn who use B.F. Youth Club and football pitches.
Cllr Taylor proposed to contact Firsdawn P.C., seconded Cllr Newton, it was resolved to contact the Chairman of Firsdawn to request a contribution
- 634.18 Discuss and vote on proposal that the P.C. write to Wiltshire Council Reference incomplete information in planning application 18/01942 – See attached letter Cllr Taylor**
The P.C. discussed the proposal from Cllr Taylor and relevant letter.
Cllr Taylor proposed to write to Wiltshire Council, Cllr Brown seconded, it was resolved to notify them of the incomplete information, Cllr Sheppard declared an interest
- 635.18 Car-Park**
Cllr Robinson reported two grant applications have been submitted to the Lottery Grant and the Landfill Grant for funding towards the fencing and surfacing of the car park.
Cllr Brown proposed to contact the Lottery and Landfill organizations seconded Cllr Robinson, it was resolved to find out if a project can be started prior to receiving a grant
- 636.18 Recreation – Village Pond**

Cllr Newton proposed for a small working party to rejuvenate the Village pond, seconded Cllr Robinson, it was resolved to spruce -up tidy, and maintain the village pond.

Working party members; Cllr Newton, Cllr Robinson and the Clerk

637.18 General Data Protection Regulations

This item was discussed on agenda 628.18

638.18 Health & Wellbeing

Cllr Sillence reported on the H&W afternoon whereby 30 residents attended a presentation from a local resident. It was very successful and the H&W group are in discussions to arrange future events. There was positive feedback and it was noted that more volunteers are needed to organize future events.

639.18 WW1 Anniversary

Cllr Brown discussed the idea of arranging a special event in Winterslow to commemorate the WW1 Anniversary. Cllr Brown has booked the village hall and will start a working party for this project

640.18 Neighbourhood Plan

Cllr Taylor reported on the status of the N.P. and subsequent discussions with Wiltshire Council whereby the site allocations will be removed from the plan. The plan will be completed with up to date information in the plan as a narrative

641.18 Highways and Rights of Way

Lions Head Building works; *This was discussed earlier in the meeting*

Road Surfacing Programme – There are various pot-holes in the village and part of the road surface at Weston Lane is subsiding. The Clerk will contact W.C. regarding this matter

642.18 To Discuss Fire service call -out program and information for residents –

Cllr Robinson reported on a program that is run by the Fire Service to give information to residents on fire safety. Rural areas are not within the Fire Service 10 minute response zone and fire precaution information is given because of this.

Cllr Robinson to obtain leaflets regarding this

643.18 To Discuss and vote on purchase of Bench for the late Ken Ludlow

Cllr Moody reported he has obtained a quote for pricing of a bench which is to be erected at the Allotments as a memorial to the late Ken Ludlow
Cllr Brown proposed to proceed with ordering the bench, seconded Cllr Taylor, it was resolved to purchase the bench with a plaque, cost not to exceed £500

644.18 To Discuss and vote on negotiations with Developers and informing the Community

Cllr Brown proposed not to vote on the proposal, seconded Cllr Newton, it was resolved not to place the negotiations with Developers document in the Parish Magazine as the Policy has already been discussed and approved by the P.C.

645.18 To Discuss and vote on Clerks additional hours

Cllr Brown proposed to increase the Clerk Hours due to increasing workload of Barry's Fields, GDPR, Data Protection, seconded Cllr Newton, it was resolved to increase the Clerks hours from 16 hours per week to 18 hours

per week.

- 646.18** **To Discuss and vote on CATG application for a crossing opposite the school**
Cllr Robinson proposed to apply to the CATG, seconded Cllr Sillence, it was resolved to apply to the CATG for funding for a crossing point at the school
- 647.18** **Correspondence**
An email was received from a resident regarding a Post box which has been removed but not replaced.
Clerk to investigate
- 648.18** **Annual Parish Meeting**
The Annual Parish Meeting will be held on 24th May at Barry's Fields at 7.30pm
- 649.18** **AOB**
The Map notice board at the shop is in need of repair as it is letting in water
Cllr Sillence reported there is a 'Friends of Winterslow Cricket Club' which has been started with the aim of returning the items held at the Cricket Club to their original owners
- 650.18** **To confirm the date of the next full council meeting**
The next Parish Council meeting follows on from the Annual meeting of Winterslow Parish Council on 14th May 2018
- 651.18** **To close the meeting**
The meeting closed at 9.58pm