



Clerk Jane Tier, 40 Firs Road, Firsdown, Salisbury, SP5 1SL  
Tel 01980 862953

**Minutes of the Winterslow Parish Council Meeting held on Monday 14<sup>th</sup> May 2018  
at 19.35 hrs at Winterslow Village Hall**

**Present: – Cllrs Ivan Moody, David Newton, Angela Sillence, Mike Taylor, Mick Brown, Pam Robinson, Richard Sheppard, Simon Port and Jane Tier (Parish Clerk)**

**7 Members of the public**

- 673.18 To receive apologies**  
Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.  
**Cllr Beagle tendered his apologies**
- 674.18 Minutes**  
To consider and resolve to approve the minutes of the ordinary meeting held on Monday 9<sup>th</sup> April 2018  
**Winterslow Parish Council resolved to approve and sign the minutes as a correct record without amendment**
- 675.18 (a) To consider any urgent business raised by the public in public discussion, and any other urgent matters or items of information from councillors, or for referral to the appropriate working party.**  
**The Parish Council discussed a Freedom of Information request received after the agenda had been published. The Clerk to respond to the request detailing information for the WPC website; Cllr Brown and the Clerk to review emails appertaining to the request**
- 676.18 Declarations of Interest:**  
(a) To receive **Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.  
**None**  
(b). To consider any **Dispensation Requests** received by the Parish Clerk and not previously considered.  
**None**

- 677.18 Discuss and Vote on Planning Applications**  
**18/03142/VAR; :-** Removal of condition 7 of planning permission  
 17/12443/FUL in relation to the requirement for a pedestrian footway;  
 Land Adjacent To Wilwyn, Clarendon, Salisbury, SP5 1RQ  
**The Council Resolved to support the application**  
**18/03054/FULL; :-** Erection of carport  
 Lower Woodgate Farm, Livery Road, Winterslow, SP5 1RJ  
**The Council Resolved to support the application**  
**18/03519/FULL; Front porch**  
 Windy Ridge, The Flashett, Middle Winterslow, SP5 1PR  
**The Council Resolved to support the application**
- 678.18 Planning Application update**  
**18/02580/OUT;** Erection of 5 houses, garages, parking and access,  
 following the demolition of the 3 existing buildings (outline application  
 relating to access and layout; Land adjacent 1 Witt Road, Winterslow,  
 Wiltshire, SP5 1PL  
**W.C. Awaiting decision**  
**18/02790/FULL;** Retrospective application to re-open and agricultural  
 access and erect an agricultural metal gate  
 Vyne Lodge, Eastern Common Hill, Middle Winterslow, Salisbury, SP5  
 1QD  
**W.C. Awaiting decision**  
**Lowenva, Shrippl Lane, Winterslow, SP5 1PW**  
**18/00673/FULL;** Loft conversion, extension and internal alterations  
 4 Cotswold Farm , West Dean Road, West Tytherley, SP5 1QA  
**W.C. Approve with conditions**  
**18/01423/FULL;** Erection of a double car port to the side of the existing  
 dwelling  
 Birchwood House, Witt Road, Winterslow, SP5 1PL  
**W.C. Approve with conditions**  
**18/01233/FULL;** Two dwellings and associated access, car parking and  
 Landscaping  
 Land adjacent to Kings Farm, Livery Road, Winterslow, Salisbury  
**Planning Committee**  
**18/01335/Full;** Provision of three dwellings following removal of  
 agricultural building  
**W.C. Awaiting decision**  
**18/00545/FULL;** Conversion of agricultural building to a dwelling  
 Land opposite Snell Farm, Livery Road, Winterslow, SP5 1RJ  
**W.C. Approve with conditions**
- 679.18 To resolve to agree to represent planning application reference 18/01233  
 at the Southern Area Planning Committee meeting**  
 The Council resolved that Cllr Brown will attend the Southern Area  
 Planning Committee on behalf of the Parish Council in support of  
 application 18/01233
- 680.18 Barry's Fields – Update**  
 Maintenance Tasks  
**Cllr Taylor reported the Electrical and Plumbing works will commence at  
 Barry's Fields w/b 20<sup>th</sup> May 2018**  
 Finances (Trustees and Parish Council)

**Cllr Taylor reported on behalf of the Trustees; there is £386 in the Trustees Bank Account and once the account has been dormant for 4 months the Company will be closed**

**Cllr Taylor reported the P.C. has a budget of £29k for B.F. and has received a grant of £3k towards new flooring at B.F. Sports Pavilion**

Football 5 year agreement

**Cllr Taylor reported on the completion of a 5 year agreement with Clarendon Juniors for use of the Football pitches and Pavilion at B.F.**

**Cllr Taylor reported on a successful meeting with a potential Cricket Club who may wish to use the Cricket pitch and facilities at B.F.**

**A local contractor will carry out grass cutting at B.F.**

Cllr Taylor reported on potential spending proposals for new flooring at B.F. and kitchen items, tables, etc.

**681.18 Footpath –**

There will be an update at the next P.C. meeting

**682.18 Finance – To resolve, confirm and authorize May schedule of accounts and to receive monthly report from the Clerk**

To resolve to approve the following payments;

£108.00 – Paul Hardiman for caretaking

£107.24 – Jane Tier expenses

£98.94 – Gay Morgan B.F. Caretaking

£839.27 – Wiltshire Association of Local Councils – Subscription

£152.21 – Idverde – Dog-bin emptying

£85.00 – Riverbourne Community Farm – SIDS installation

£17.99 – Calor Gas – B.F.

£992.52 – Damen Associates Ltd – Car-park planning

£220.00 – J.Bailey – Annual Audit

£500.00 – Winterslow Youth Zone – Donation

Bank Balance £82163.70

Cllr Newton proposed, Cllr Robinson seconded it was resolved to pay the May monthly schedule of payments and to acknowledge the Bank balance

**683.18 To resolve to agree the purchase of a new Battery / Laptop**

Cllr Brown proposed, Cllr Newton seconded and it was resolved to approve the purchase of a new laptop for the Clerk, not exceeding £700

**684.18 Finance;**

Actions from the 2017/2018 Financial Annual Review

Funds carried forward

Payment details for new grant and impact on 2018-2019 Budget

CIL Income and Expenditure

**The Council discussed the Council Finances and Budget / Actual with regard to future / potential spending.**

**685.18 To resolve to agree to adopt the Information and Data Protection Policy**

Cllr Taylor proposed, Cllr Robinson seconded and it was resolved to adopt the Information and Data Protection Policy

**686.18 Car-Park –**

The Council discussed the quotes, plans and arrangements for the extension to the car park at the Recreation ground.

Cllr Robinson and the Clerk to review the above and confirm firm dates for installation

**687.18 Recreation –**

**To resolve to agree to include roadside trees; hedge and grass in an**

**Annual agreement with the grass cutting contractor**

Cllr Taylor proposed, Cllr Brown seconded, it was resolved to include the roadside trees, hedge and grass in an Annual agreement

**To resolve to agree to purchase new swings for the Recreation Ground**

Cllr Taylor proposed, Cllr Brown seconded, it was resolved to purchase new swings for the Recreation Ground; costs not to exceed £8k

**To resolve to agree to paint the white lines for Sports Day for Winterslow School on 6<sup>th</sup> July**

Cllr Moody proposed, Cllr Taylor seconded, it was resolved to paint the white lines on the Recreation Ground for the School Sports Day, with the Parish Council paying for the white liner

**To resolve to agree the use of the Recreation Ground on 3<sup>rd</sup> June for the Clarendon Way Walk**

The Council resolved for the Recreation Ground and the Triangle to be used as Basepoints for the Clarendon Way Walk.

688.18

**General Data Protection Regulations**

The Clerk reported from the SLCC News Bulletin 11<sup>th</sup> May 2018; The House of Commons has accepted a Government amendment to the Data Protection Bill which, once the Bill has been enacted, will **exempt all town, parish and community councils from the requirement to appoint a Data Protection Officer**. All other requirements of the GDPR will apply and will come into force on 25th May.

689.18

**Health & Wellbeing**

Cllr Sillence reported on the H&W group;  
Tom Bray, Community Area Manager, attended a H&W meeting regarding potential funding for future events; Days out, Mini-bus hire, afternoon teas  
The H&W is investigating a potential 'man-shed' in the Village and will visit a local village that has initiated the scheme

**To resolve to agree for the H&W group to use the Pavilion and Recreation Ground for a car-boot sale**

Cllr Moody proposed, Cllr Newton seconded, it was resolved that the H&W group can use the Recreation Ground for a Car Boot sale

690.18

**WW1 Anniversary Celebrate Winterslow Day**

Cllr Brown reported on the CWD and the WW1 Anniversary arrangements which are at Winterslow Village Hall on the 10/11/18. It is hoped that Winterslow School will attend the event and Cllr Taylor will place a notice in the Parish Magazine

691.18

**Neighbourhood Plan –**

Cllr Taylor reported the N.P. is at a stage whereby it needs a consultant to validate the current position with regard to the advice received from Wiltshire Council and how to proceed to the next stages

Cllr Newton proposed, Cllr Moody seconded, it was resolved to agree to spend no more than £500 for a consultant to validate the Steering Group current position and the advice received from Wiltshire Council

692.18

**Highways and Rights of Way**

The meeting discussed various tasks that could be undertaken in the village by the Parish Steward; gullies, grips, road sides that are giving way, etc.

The Clerk to contact Wiltshire Council regarding a potential site visit by a Wiltshire Council representative to the areas with issues.

- Resolve to agree to purchase a grit bin for Tytherley Road**  
Cllr Taylor proposed, Cllr Port seconded, it was resolved to purchase a grit bin for Tytherley Road
- 693.18 Village Notice Boards**  
Cllr Robinson reported the map at the Triangle has a small amount of water seeping into the map; Bob Cooke will be contacted regarding this.  
The wooden noticeboards are in need of replacement; Cllr Brown and Clerk to investigate costings
- 694.18 Community Safety**  
Cllr Robinson reported she is investigating the topic of Community Safety which was highlighted at a recent presentation that she attended
- 695.18 To acknowledge the resignation of two Parish Councillors**  
Cllr Moody requested the P.C. to note the resignation of two Parish Councillors; Lucy Clifford and Paula Gibson.  
The official notice from Wiltshire Council has been placed on the notice boards and there will be a note placed in the Parish Magazine
- 696.18 Correspondence**  
None
- 697.18 Annual Parish Meeting**  
The Annual Parish meeting is on 24<sup>th</sup> May at Barry's Fields at 7.00pm
- 698.18 AOB**  
The P.C discussed using a Contractor to cut the play area at Stones Close  
The P.C. discussed the Village Pond maintenance and clean-up  
Cllr Brown requested the Armistice Day commemoration day is put on the next agenda  
Cllr Sillence confirmed she is working on the Window on Winterslow Project
- 699.18 To confirm the date of the next full council meeting**  
The next full council meeting is on Monday 4<sup>th</sup> June 2018
- 700.18 To close the meeting**  
The meeting closed at 9.55pm