



Clerk Jane Tier, 40 Firs Road, Firsdown, Salisbury, SP5 1SL
Tel 01980 862953

Minutes of the Annual meeting of Winterslow Parish Council held on Monday 14th May 2018 at 19.00 hrs at Winterslow Village Hall

Present: – Cllrs Ivan Moody, David Newton, Angela Sillence, Mike Taylor, Mick Brown, Pam Robinson, Richard Sheppard, Simon Port and Jane Tier (Parish Clerk)

7 Members of the public

- 652.18 To Elect a Chairman for 2018/19**
Cllr Newton proposed, Cllr Brown seconded and it was resolved that Cllr Moody was elected for 2018/2019
- 653.18 To Elect a Vice Chairman for 2018/19**
Cllr Brown proposed, Cllr Robinson seconded and it was resolved that Cllr Newton was elected for 2018/2019
- 654.18 To receive apologies from Councillors**
Cllr Beagle due to holiday commitments
- 656.18 Declaration of Interest**
(a) To receive **Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of The Local Government Act 1972 in respect of officers
No declarations received
(b) To receive any Dispensation Requests received by the Parish Clerk and not previously considered
No dispensation requests received
- 657.18 General Power of Competence**
The Parish Council resolved to agree the continued eligibility for the use of the General Power of Competence
- 658.18 To consider and agree the following appointments;**
(a) **Recreation Ground Working Group Chairman**
This position will be appointed at a later meeting
(b) **Recreation Ground Working Group members**
These positions will be appointed at a later meeting
(c) **Health & Safety Officer**

Cllr Newton was appointed as Health & Safety Officer

(d) **Footpaths and Rights of Way Representatives**

Cllrs Robinson, Newton and Moody

(e) **Education Representatives**

Cllr Port

(f) **Police Co-Ordinator Representative**

Cllr Robinson

(g) **Area Board Representatives**

Cllrs Robinson and Sillence

(j) **Emergency Plan Group Members**

Cllr Newton

(k) **Website group members**

Cllr Brown and the Clerk

(l) **Barry's Field Committee**

Cllr Brown was appointed as Chair; Committee members; Cllr Taylor, Cllr Newton; Cllr Moody

- 659.18 To Resolve to Adopt New Model Version Standing Orders; Adopted from NALC Model Standing Orders 2018**
The Parish Council Resolved to adopt the New Model Standing Orders 2018
- 660.19 To Resolve to note and agree Section S.137 Allowance**
The Parish Council resolved to note and agree the 2017/2018 S.137 allowance
- 661.18 To receive the Financial Annual Report from the Responsible Finance Officer.**
The Parish Council received the Annual Financial report from the Responsible Finance Officer
To note the Parish Council Bank balance
The Parish Council noted the Bank Balance at 31st March 2018 £50876.89
- 662.18 To Appoint an Internal Auditor for 2018/2019**
The Internal Auditor, J.Bailey was appointed for 2018/2019
- 663.18 To vote on signing the 2017/2018 Annual Governance Accounting Statement from PKF Littlejohn LLP**
(a) The Parish Council considered the Accounting statements
(b) The Parish Council resolved to agree the Accounting statements
(c) The Accounting statements were signed and dated by the Chairman
- 664.18 To consider and note any changes on the Parish Council Asset Register**
The Parish Council resolved to approve the Asset Register
- 665.18 To consider and re-adopt the Parish Council's Risk Assessment Policy**
The Parish Council resolved to approve the Asset Register
- 666.18 To consider and re-adopt the Council insurance policy**

The Parish Council resolved to approve the Came & Company Insurance Policy and to engage in a Long Term Agreement of 3 years with an annual saving of 5% on the total Policy

- 667.18 To consider and re-adopt the following policies;**
- (a) The council's procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998**
The Parish Council resolved to re-adopt the Freedom of Information Policy
- (b) Complaints Policy**
The Parish Council resolved to re-adopt the Complaints Policy
- (c) Press and Media Policy**
The Parish Council resolved to re-adopt the Press and Media Policy
- (d) Planning Negotiation Policy**
The Parish Council resolved to re-adopt the Planning Negotiation Policy
- 668.18 To receive Annual Reports from;**
- Recreation Ground Chairman**
Cllr Moody reported there were repairs to the skate-park area during the year and no further work has been needed to this area
The large holes at the entrance to the Rec area have been filled
The ground subsidence at the trampoline area has been filled in
Cllr Newton assisted Cllr Moody with the above tasks
- Footpath Committee Chair**
Cllr Robinson reported on a successful busy year for the footpath group which has seen hedge cutting trimming; footpath areas cleared; scalplings laid on muddy areas.
- Highways Representatives**
Cllr Newton reported the Parish Steward has worked well in the village carrying out a variety of tasks, filling small pot-holes, digging out grips, clearing debris from the roads, clearing paths of overgrowth
- Emergency Plan Representatives**
Cllr Moody reported on the successful clearance of snow and ice from various areas in the village ensuring as many roads were kept open as possible
Cllr Port thanked Cllr Moody and Jamie Gates for all their hard work during this time which was beyond the call of duty
- 669.18 To receive Annual Report from the Chairman**
Please see attached report
- 670.18 AOB**
None
- 671.18 To confirm the date of the next full council meeting**
The next full council meeting is on 4th June
- 672.18 To close the meeting**
The meeting closed at 7.35pm

Chairman's Report

May 2018

At the start of this council term we acknowledged Tim Hoskins fourteen years service to the parish by presenting him with gift tokens.

We, The parish Council have had some challenging meetings over the last 12 months. But with Jane's guidance and some councillors using their particular skills and knowledge to good effect we have weathered the storms.

A Barry's field sub committee was set up to negotiate with the trustee's, a workable solution with regard to the council being able to take control of the facility. This dominated much of the council's time with great support from Mick, Mike & David dealing with solicitors, the charity commission and writing endless briefing papers. Philip's charity knowledge was a valuable contribution to this. The end result was that the PC has now taken control of B.F. and is progressing with taking actions to improve the pavilion, by a successful 'area board' grant towards floor covering.

Although the Dunstable crossroads discussions were started last term they continued, but with some help from Pitton, Farley & Firsdown P.C. we have paid our contribution to W.C for them to improve signage and markings, this is due to be carried out in June.

We decided to purchase a bench in memory of the late Ken Ludlow OBE, who served the parish as a councillor for over forty years. This will be positioned on the Witt Road Allotments where he was also a leading figure.

We saw 'Keel Close' development completed and it doesn't look out of place now its blending in. We shall see if the loss of 'The Lions Head Pub' and that housing development also blends in well.

The Parish Steward scheme is working very well, due to frequent communications from David, Pam & Jane.

The Recreation ground car park has taken a lot of Pam & Jane's time, and should be completed this summer having had approval of a financial assistance grant from 'The Landfill Group'.

The winter snowfall gave us a chance to use our salt spreader & Farmers equipment, digging through deep drifts. I felt that W.C could have given us permission to get started sooner.

It was a disappointment that we were unable to get full council involvement in tasks that needed to be done.

Now, with a temporarily smaller council we have to press on and keep all plates spinning.

We have one constant factor in our favour, a very good and patience clerk.

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